

Accountant



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#### Master of commerce Finance

EDUCATION

University Institute of Technology (Kerala University, India)

2019-2021

#### P G Diploma in GST

Gulati Institute of finance and Taxation India 2019-2020

#### **Bachelor of Commerce Finance**

MG College Thiruvananthapuram (Kerala University, India)

2015-2018

# PASSPORT DETAILS

Passport number: V 3061518 Expiry date: 02-11-2031

Nationality: Indian
Date of Birth: 24-04-

Date of Birth : 24-04-1997 Availability : Immediately

## PROFILE

Young energetic and result oriented M.com (Finance, Accounts and Taxations) professional with more than one year of experience. To pursue a global career in the field of accounting, costing and finance with in an innovative organization in a challenging and stimulating environment that provide me opportunity for growth and achievement in my career.

## EXPERIENCE

Asst- Accountant (Nov-2021-May-2022)

Seafood Enterprises Pvt Ltd, Male Republic of Maldives whole sale and retail supply of seafood

Hired as a full time assistant accountant for managing accounting activity

- Preparing invoice and filing
- Preparation of payment voucher
- Experienced in preparation of sales reports
- Preparation of SOA and mailing to customers
- Experienced in preparation of report over cash and cheque deposition
  - weekly basis
- Maintaining petty cash transactions and preparation of petty cash voucher

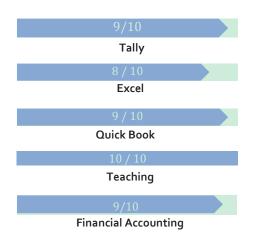
Asst- Accountant (June-2018-July-2019)

Audi Thiruvananthapuram German luxury car manufacture

Hired as a full time assistant accountant for managing accounting activity

- Preparing service invoice
- Maintaining petty cash
- Handle of all account payable and receivables
- Generating reports including inventory status report, financial statement
- Manage phone calls and correspondence

## SKILLS



## INTERNSHIP

Organization study in Vijaya Mohini mills Pvt Ltd Thirumala, Trivandrum

One of the leading national textile corporation unit in Kerala since 1945. The company isduly registered at Roc- Eranakulam and classified as the Indian non govt company

ESAF Bank Attingal

ESAF Small finance bank is an Indian small finance bank providing banking services and small loans to the under banked.

# ACCADEMIC PROJECTS

A study on Quality of work life among employees in Vijaya Mohini mills Ltd Thirumala Trivandrum (Duration 45 days)

One of the leading national textile corporation unit in Kerala since 1945. "Quality of work life" is a generic phrase that covers a person's feelings about every dimensions of work including.

- Work life balance.
- Job satisfaction.
- Work place stress.
- Financial reimbursement.
- Working environment.
- Employee employer relationship.

A study on consumer loyalty towards KERA product with special reference in Trivandrum district (Duration 60 days)

KERA FED is the apex corporate federation of coconut farmers in Kerala and largest producer of coconut oil in India

The study was based on the descriptive research design. The sampling design being used here is simple random sampling through lottery method. The sample size 50 has been used out of total universe of 100

Objective of the study

- To study the customer's loyalty towards KERAFED products.
- To understand the customer's satisfaction towards KERAFED.
- To assess the factors affecting customer's loyalty
- To give suggestions based on the finding to improve the customer's loyalty

## DECLARANTION

I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge and I hold the responsibility for the correctness of the above mentioned particulars

Place



Date Gopika. M S