

PRABH DAYAL

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PROFESSIONAL SUMMARY

Bilingual Logistics Manager with experience in managing a talented warehouse staff. Eager to apply a background in supply chain management and inventory control to augment an automotive company's services and market share. Self-motivated Logistics Manager offering excellent skills in inventory control and effective issue resolution. Pursuing a similar position where a well-qualified individual with an understanding of domestic and international shipping is highly sought. Competent Logistics Manager offering a wealth of experience in maintaining proper product rotations and ensuring compliance with government regulations. Background in business management with a desire to work for a technology company. Problem-solving Logistics Manager knowledgeable in freight cost negotiations and building valuable vendor relationships. Looking to bring further success to a chemicals company through effective communication and compliance understanding. Transportation and logistics professional well-versed in materials management and inventory reconciliation. Effectively develops and implements process controls and quality improvement initiatives that reduce costs and increase company revenue.

SKILLS

- Documentation
- Cost reduction
- Warehouse management systems
- Shipping and receiving
- Inter-departmental communication
- Order picking and processing
- Logistics
- Process improvement
- Data analysis
- Safety and compliance
- Operations management
- Loading and unloading
- Overseeing logistics
- Inventory management
- Distribution and warehousing
- Customer service
- Staff supervision
- Waste controls

WORK HISTORY

Warehouse Manager / Aggarwal Glass Agency - PATHANKOT , PUNJAB / 03.2016- Current

- Evaluated supplies and product inventory to check for quality and quantity issues and returned unacceptable materials to vendors to obtain replacements or refunds
- Set and enforced proactive inspection and maintenance schedules to keep equipment in good operational condition
- Completed timely and accurate daily logs to keep internal reporting accurate and effectively track materials movements
- Improved delivery plans with strong scheduling knowledge, organizational skills and route development expertise
- Boosted warehouse operations efficiency by overseeing dispatching

and setting optimal employee schedules

- Maintained strong vendor connections at all stages, including arranging pricing and delivery structures and managing specific shipment or paperwork concerns
- Conducted research to address shipping errors and packaging mistakes
- Kept all documentation and records accurate and up-to-date with latest data to prevent errors in processing or delivery
- Divided and categorized cargo received and redirected shipments in response to customer requests
- Met warehouse operational needs through efficient staffing and resourcing of materials and equipment

WAREHOUSE MANAGER / R.K.TRADING CO. - PATHANKOT,
PUNJAB / 08.2012- 02.2016

- Handled scheduling to ensure proper staffing for high-volume shifts and seasonal promotions
- Ensured all warehouse personnel were properly trained and certified on equipment, including forklifts and pallet movers
- Maintained established levels of goods based on sales forecasts and demand to fulfill orders on time
- Handled employee conflicts in the most efficient manner and while following all company procedures
- Enhanced slot control of freight in warehouse by optimizing organization efforts
- Trained new staff on job duties, company policies and safety procedures for rapid onboarding
- Maintained accurate stock records and schedules
- Improved delivery plans with strong scheduling knowledge, organizational skills and route development expertise

EDUCATION

Beant College of Engineering & Technology (Polytechnic Wing) - Baryar, PB
High School Diploma

SunRise University, Alwar ,RJ
Bachelor of Arts: ARTS

Institute of Logistics & Aviation Management(India), New Delhi
PG Diploma in Logistics & Supply Chain Management

PLAYING OUTDOOR AND INDOOR GAMES

CRICKET,BADMINTON