



## Amit Saha

Senior Assistant Engineer, Packet Tea Factory

McLeod Russel India Ltd (Williamson Magor group)

13.6 Years' Experience

### Contact details

9775875440

[sahaamit09@gmail.com](mailto:sahaamit09@gmail.com)

Kolkata , West Bengal , India

[Linkedin profile](#)

### Career Summary

- An astute professional with over 13.6 years of rich experience in spearheading the Production and maintenance of the Plant .
- Currently serving Packet Tea Factory of McLeod Russel India Ltd. (Williamson Magor Group), Kalchini, West Bengal as Production & Maintenance Engineer of the Plant.
- Experienced in handling a Plant employing more than 300 workers of skilled, semiskilled & unskilled categories.
- Production and dispatch planning, packaging and shipment of finished goods.
- Expertise in inventory control planning & management
- Expertise in plant machinery maintenance management and engineering spares management.
- Formulating and implementing systems / procedures, conducting analysis and enhancing the overall efficiency of the Plant resulting in cost effective operations.
- Industrial Engineering related to time and motion study.
- An effective communicator with strong interpersonal, people management & analytical skills.

### Organizational Scan:

- Since July'06 with McLeod Russel India Ltd. (Williamson Magor Group), Kalchini, West Bengal. only Packet Tea Factory in the Group as a senior Assistant Engineer (Production & Maintenance), Packet Tea Factory.
- Oct'05 – Jun'06 with Sterling Telecom & Net Systems Ltd, as an ICT (Information & Communication Technologies) Engineer.

### Education:

- 2005 - Passed Bachelor of Technology in Electrical & Electronics Engineering from Siliguri institute of Technology under West Bengal University of Technology.

### Core skills:

- Production Planning.
- Production Management.
- Maintenance management.
- Inventory Management.
- Engineering Spares Management.
- Vendor Management.
- Manpower Planning Management.
- Logistics planning Management.
- MIS Management.
- Overall supervision of facility.
- Liaison with Labour unions.

### Training & key learning:

- Attended a training on Food Safety Supervisor Manufacturing (level 2).The training coordinated by Green food consultancy.
- Many modifications jobs done in AFFS packaging machines & coding printer machines, systems have resulted into cost saving operations with quality product.
- Attended training on ERP operation in manufacturing level (Factory) .The training coordinated by Williamson Magor Group.

## IT & Computer literature

- Windows & OS
- MS Office
- Email & Internet
- ERP

## Languages

English ★ ★ ★ ★ ★  
Hindi ★ ★ ★ ☆ ☆  
Bengali ★ ★ ★ ★ ★

## Personal Information

Date of Birth - 17-05-1982  
Sex - Male  
Marital Status - Married  
Nationality - Indian

## Declaration

I hereby assure you that the above information furnished by me is true & correct to the best of my knowledge . I hope that the above mentioned particulars will meet your requirements and if given a chance to prove myself , I assure you that I will do my best to fulfill company's objectives .

## References

References would be provided on request / demand

## Proven jobs role:

### 1. McLeod Russel India Ltd. (Williamson Magor Group)

- Responsible for preparing and review production schedules for the products.
- Responsible for analyzing the material, equipment and tools requirement according to production plan.
- Responsible for analyzing production specification plant capacity and mathematical calculation to determine manufacturing process.
- Responsible for making work flow for each department according to lead time and manufacturing standards.
- Responsible for providing the guidance to the production worker for the qualitative performance and also timely check the performance of the workers.
- Responsible for allocation of work schedule for the employees. As well as troubleshooting of the faulty mechanical machines.
- Provided technical assistance to technicians & machines operators to solve issues related to the machinery.
- Checking and monitoring of the plant machinery for smooth functioning. Providing good check list follow up system for machinery.
- Produce daily maintenance job completion reports to reduce the plant operation down time. Its helps to enhance improvement in performance of the machinery.
- Responsible for preparing manpower deployment according to production plan.

### 2. Sterling Telecom & Net Systems Ltd

- Responsible for monitoring and coordinating of civil construction, erection and commissioning activity at site.
- Responsible for monitoring telecom projects civil engineering & electrical engineering activities such as civil construction, tower erection, commissioning of D.G set. Grid Power supply installation. Earthing setup of telecom tower.
- Follow up with vendor for on time delivery of materials.