



MEGASTAR FOODS LIMITED

CIN: L15311CH2011PLC033393

Reg off: Plot No. 807, Industrial Area, Phase-Ii Chandigarh-160 102

Works: Village Solkhan, Near Haveli Resorts, District Rupnagar, 140 108

Telephone: +91 1881 240401; **Website:** www.megastarfoods.com ; **E-mail:** cs@megastarfoods.com

The Ministry of Corporate Affairs (MCA) has taken the "Green Initiative in Corporate Governance" vide Circular No. 17/2011 dated 21.04.2011 and Circular No. 18/2011 dated 29.04.2011 allowing paperless compliances by companies through electronic mode. Companies are now permitted to send various notices/documents to their shareholders through electronic mode to the registered e-mail address.

This initiative of MCA is warmly welcomed since it will benefit the society at large through reduction in paper consumption and would contribute towards a sustainable greener environment. So far as investors are concerned, they will promptly receive communications from company and certainly avoid situations where physical documents get lost in postal transit.

Keeping in view the Green Initiative in Corporate Governance concept and circular issued by MCA, company is proposing to send all documents to be sent to Shareholders like General Meeting Notices including AGM, Annual Report including Audited Financial Statements, Directors Report, Auditors Report, etc to our shareholders in electronic mode, the e-mail address provided by them and made available to us through respective Depositories.

Please note that these documents will also be available for download in the investor's page on the Company's website. Physical copies will also be available for inspection during office hours at our Registered Office in Delhi.

Please also note that you will be entitled to be furnishes free of cost, with a copy of Annual Report of the Company and all other documents required by law to be attached thereto, upon receipt of a request from you, any time, as a member of the company. Such a request may be sent to the registered office of the Company at the address given above.

We are sure, that being a responsible citizen, you will extend your support this initiative and will co-operate with the Company in our mutual endeavour towards a sustainable greener environment and brighter living.

Accordingly, if you hold shares in physical mode, we request you to kindly provide your information in the format mentioned below to our Registrar and Share Transfer Agent M/s Alankit Assignments Limited at the address mentioned therein at the earliest. For shareholders holding shares in electronic mode the format needs to be submitted to your Depository Participant (DP) and not to the Company or the Transfer Agent for updating the same.

Thanking you,

For Megastar Foods Limited

Sd/-

Dhiraj Kheriwal

Company Secretary

(To be given by shareholders holding shares in Physical Form only. Shareholders holding shares in demat mode are requested to give their e-mail ID to their Depository Participant in the format provided by them)

To,

SKYLINE FINANCIAL SERVICES PRIVATE LIMITED

D-153A, 1st Floor, Okhla Industrial Area Phase-I, New Delhi - 110020

Sub: Request for E-mail ID

Unit: Megatsar Foods Limited

Folio Number: _____

Name of First Names Shareholders: _____

Personal E-mail ID: _____

Signature of First Named Shareholder: _____